

Knowledge Innovation Excellence

**LUANAR RESEARCH ETHICS COMMITTEE (LUANAR-REC)**

**GENERAL ADMINISTRATIVE GUIDELINES**

**AND**

**STANDARD OPERATING PROCEDURES**

**LUANAR Research Ethics Committee**

**P.O Box 219**

**Lilongwe, Malawi.**

**February 2025**

**LUANAR RESEARCH ETHICS COMMITTEE**

**LUANAR-REC FORM 001: Confidentiality and Non-Disclosure**

In the course of your activities as a member of LUANAR-REC, you may be provided with confidential information and documentation (which we will refer to as “Confidential Information”). You agree: to take reasonable measures to protect the Confidential Information; subject to applicable legislation, including the Access to Information Act, not to disclose the Confidential Information to any person, not to use the Confidential Information for any purpose outside the Committee’s mandate, and in particular, in a manner which would result in a benefit to yourself or any third party; and to return all Confidential Information (including any minutes or notes you have made as part of your LUANAR-REC duties) to the Chairperson upon approval of the research protocol by the REC and termination of your functions as a REC member.

Please sign and date this Agreement, if the Undersigned agrees with the terms and conditions set forth above. The original will be kept on file in the custody of the REC Administrator. A copy will be provided for your records.

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have read and accept the aforementioned terms and conditions as explained in the Agreement.

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**Undersigned Signature Date**

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**REC Administrator Date**